Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SATYENDRA NARIAN SINHA COLLEGE**
Name of the head of the Institution	**Dr. Satyendra Prajapati**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**918789366435**
Mobile no.	**8789366435**
Registered Email	**snstekari@gmail.com**
Alternate Email	**snscollegetekari@gmail.com**
Address	**Tekari, Gaya**
City/Town	**Gaya**
State/UT	**Bihar**
Pincode	**824236**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Kumar Gaurav**
Phone no/Alternate Phone no.	**09709546375**
Mobile no.	**9709546375**
Registered Email	**snstekari@gmail.com**
Alternate Email	**snscollegetekari@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://snscollegetekari.org/pages.php?Url=aqar

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.09**	**2016**	**17-Mar-2016**	**16-Mar-2021**

6. Date of Establishment of IQAC

23-Jul-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Installation of ICT facilities for Teaching & Learning	**15-May-2019** **7**	**3399**
Organise departmental Seminars and Conferences	**30-Apr-2019** **15**	**135**
Installation of Solar Energy System as	**06-Apr-2019** **10**	**4000**

Alternate Energy Source		
Up-gradation of Athletics & Sports Facilities with adding more Athletics & sports goods.	28-Mar-2019 10	3399
Atomization of Admission and Office Process	20-Mar-2019 60	3399
Upgradation of Library with Automisation and Barcoding	10-Jan-2019 45	3399
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Upgradation of Library with Automisation and Barcoding Atomization of Admission and Office Process Upgradation of Athletics Sports Facilities with adding more Athletics sports goods. Installation of Solar Energy System as Alternate Energy Source Organise departmental Seminars and Conferences Installation of ICT facilities for Teaching Learning

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Installation of ICT facilities for Teaching Learning	Installed Smart classes with LCD Projectors
Organise departmental Seminars and Conferences	Many Departmental Seminars and Workshop organised
Installation of Solar Energy System as Alternate Energy Source	Installed Solar Panel all over the campus
Upgradation of Athletics Sports Facilities with adding more Athletics sports goods.	Upgraded many Sports and Athletics Facilitis
Atomization of Admission and Office Process	Work Done
Upgradation of Library with Automisation and Barcoding	Work Done
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	24-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

S N S College, Tekari, Gaya affiliated to Magadh University, Bodhgaya, follow the curriculum givenby the university. The university provides the academic calendar. Based on the university academiccalendar, college prepares the academic calendar. The academic calendar provides date of commencementof the academic session, duration of semester, period of internal assessment tests, final year examinations etc. The department allocates subjects to teachers and

prepare time table. The teachers prepare the teaching materials and delivery content. The teaching plan is prepared by the individual department under the guidance of concerned staff council.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	**Nil**	**30/06/2020**	**0**	**Nil**	**Nil**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	**Nil**	**30/06/2019**
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	**Nil**	**30/06/2019**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**Nil**	**Nil**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	**30/06/2019**	**Nill**
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	**Nil**	**Nill**
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Since the re-constitution of IQAC in 2018 Feedback system has been formalized and structured.Students, parents and alumni feedback is collected on curriculum and infrastructure. Based on feedbackstaken from students and been discussed with teachers to improve the curriculum. In view of the academicfeedbacks from all concerns the curriculum was revised and contemporary concepts were incorporated. Onsuggestion of IQAC development committee examined maintenance made where required, labs wereequipped, a Research lab is begin establish, class rooms were added with audio-visual aids, parking andcycle stand is developed, Health Care Centre is begin developed

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BSC	5350	3399	3399
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3399	Nill	14	Nill	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	6	6	6	6	Nill
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no any such Students mentoring system available in the institution		
Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3399	14	Nill

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	14	37	7	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Jaishankar Prasad	Principal	Bharat Excelenace Award
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	2018	17/12/2018	15/02/2019
BSc	BSc	2018	17/12/2018	15/02/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University guidelines are strictly adhered to with respect to evaluation process. The schedules of internalassessments are communicated to students and faculty in the beginning of the academic year throughinstitute academic calendar which is prepared based on the university academic calendar. Before a weekinternal exam time table is displayed on the notice board. Questions are framed, such that they adhere touniversity standard. The subject handling faculty prepares question bank that covers equal number ofquestions from each unit, covering all the topics Department internal exam coordinator under the guidanceof HOD, checks for the standard of the question bank. College Internal exam Coordinator along with anExam team selects the final internal questions for each subject from the question bank. Question papers aregiven to the internal exam coordinators of the department on the day of test, after approval from thePrincipal. Internal exam coordinator ensures smooth conduction of test and proper valuation of internalbooks. A Centralized valuation system is followed. Marks are entered in Softcopy as well as in hard copy.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to Magadh University, the university releases the calendar of events for theaffiliated colleges at beginning of every academic semester, which includes start and end dates of theexamination schedules. With reference to University calendar, IQAC of the the college prepares thedetailed calendar of events at the institute level. The Academic Calendar, a part of the College Hand book,is prepared by the HODs and Vice-Principals headed by the Principal and provided to all the teachers andstudents at the beginning of the academic year. It includes the dates of re-opening, commencement of tests,commencement of tentative date of examinations, important functions of the college and Government,local and institutional holidays etc. The College announces academic calendar annually. The academiccalendar provides date of commencement of the academic session, period of internal assessment,examinations etc. Striking features of the academic calendar are highlight teaching days, events planned,State Govt. and local holidays. The

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://snscollegetekari.org/pages.php?Url=program-outcomes

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bsc	BSc	Chemistry	35	12	34
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/e/1FAIpQLSe_EHqSs6F_MWMFaeibu-gGD6LOt0N1XJ-DKWQgAXLbhzGufQ/viewform

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	30/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	30/06/2019	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	30/06/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
History	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nill	0

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nill

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	Nill	Nill	Nil

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	9	Nill	1

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Voter Awareness and Cancer Awareness program	Nss Unit, SNS College	7	48

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	Nill	Nill

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	30/06/2019	30/06/2019	0

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	30/06/2019	Nil	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

369.6	369.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Software	Fully	2.1	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18948	37848	Nill	Nill	18948	37848

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	30/06/2019

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	16	16	0	0	4	1	12	0
Added	0	0	0	0	0	0	0	0	0
Total	20	16	16	0	0	4	1	12	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	https://snscollegetekari.org/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
7	7	6	6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has the structured system for maintaining and utilizing the facilities available. Facilitymanagement team maintains the physical and academic support facilities. The various responsibilities ofthe team are housekeeping activities, maintenance of Garden, pest control, entire campus snag work etc.AMC deployed location supervisors across the campus. Each location supervisor will report to themaintenance manager regarding his observations on electrical, plumbing, and housekeeping relatedissues/complaints. A logbook is maintained for the same. The college provides transportation facilities forits faculties and students. The security of the institute is taken care by in house security guards with thehelp of an external private agency in two shifts round the clock.Classroom and Sports facility Maintenance:The sports facilities of AMC are maintained by physical education department. A stock register and anissue register are maintained to ensure the proper handling of the sports items. Stock verification of thesports items is conducted at the beginning. Regular maintenance of the play area is conducted under facultysports coordinator. At the beginning of each year the readiness of the classrooms and labs are checked bythe facility management team. Regular inspection, maintenance of the furniture's and classroomequipments is done on a regular basis.IT Maintenance:IT help desk is functioning in the campus for resolving the issues like hard ware trouble shooting, softwareinstallation, Maintaining Biometric devices and network related issues are monitored and maintained.Library maintenance:There is regular stock verification process carried out by the library. A file is maintained which containsthe stock verification reports carried out at different intervals. Physical verification of the library stock isthe process by which the accession register is tallied with the books in the library.

https://snscollegetekari.org/userfiles/proceduresandpolicies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	National	100	300000
b)International	Nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Nil	30/06/2019	Nill	0

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Nil	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	Nill	Nil	Nil	Nil	Nil

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nill

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIl	National	Nill	Nill	Nill	Nil

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hands with faculty members and college administration to ensure overall development of the college. There is regular election of Students' Union representatives in the college where the teaching and non-teaching staff participate as officials and supervisors. The student representatives thus elected by the entire student body then represents issues concerning students' interests and welfare. The college administration has a cordial relationship with the student bodies and does its best to remedy the problems faced by them. The student representatives support in various college events like admissions, cultural programs, educational and awareness drives and sports.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1. Principal Level: Principal is the Head of the Institution and chairperson of the IQAC. The principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teacher's council. 2. Faculty level: Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by Teachers' Council. 1. IQAC Committee 2. NAAC Steering Committee 3. Alumni Association Cell 4. Placement Cell 5. Carrier Counselling Cell 6. Grievances Redressal Cell 7. Feedback Committee 8. Purchase Committee 9. Anti-Ragging Prevention of

Sexual Harassment Committee 10. NSS 11. Sports 12. Women's Cell 13. Academic committee 14. Admission committee 15. Examination Committee 16.Development/Building Committee 17. Magazine Committee 18. Cultural Committee 19. Proctorial Committee 20. Research expert Committee 21. Library Committee 22. Committee for SC/ST 23. Committee for OBC 24. Internal Compliant Committee 25. Minority Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	College have taken the following initiatives for the quality teaching and learning. • There are well qualified and experienced faculty members. • Adequate infrastructural facilities for teaching and learning are provided. • Computer laboratories with the latest configuration hardware and original licensed software are provided. • Faculty members are motivated to join orientation program, refresher courses, workshop, and FDP to upgrade their skills. • Faculty members are encouraged to pursue higher studies. • Students are encouraged to be more involved in, hand on activities, quizzes, presentation, skit etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	University guidelines are strictly adhered to with respect to evaluation process. The schedules of internal assessments are communicated to students and faculty in the beginning of the academic year through academic calendar which is prepared based on the university academic calendar. Before a week internal exam time table is displayed on the notice board. Questions are framed, such that they adhere to university standard. The subject handling faculty prepares question bank that covers equal number of questions from each unit, covering all the topics. Departmental internal exam coordinator under the guidance of HOD, checks for the standard of the question bank. Internal exam coordinator ensures smooth conduction of test and proper valuation of internal exam. At the end of each

academic year examinations are
conducted by the affiliating
University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nill

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	30/06/2019	30/06/2019	Nill	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	30/06/2019	30/06/2019	0

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution Conducts Internal and External Audit regularly. The college has a mechanism for external financial audit every year on the end of financial year. The College has a mechanism for Internal audit by Registered Charter Accountant every year on the end of financial year. The external audit is carried out by a government auditor appointed by the Department of Higher

Education, Government of Bihar. There were no major objections raised by the auditor. Financial Audit also done by Affiliating University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments comes up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college.

6.5.3 – Development programmes for support staff (at least three)

• Computer Awareness Program. • Friendly Environment between Management and support • Staff Stress free work Environment

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular meeting of IQAC. 2. Strengthen the different Committees. 3. Inclusion of greater number of girl students in extension activities. 4. Enrichment of laboratories. 5. Improvements of Library facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	30/06/2019	30/06/2019	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Currently 20 percent of the power consumption of the institution is sustained by solar energy. Alternate energy sources are being expanded on campus and it is the vision of the college to expand it up to 40 percent in the upcoming sessions.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	18
Ramp/Rails	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	Nill	30/06/2018	Nill	Nil	Nil	Nill
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	30/06/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIl	30/06/2019	30/06/2019	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Swachh Bharat Cleanliness drive. 2. Plantation Drive 3. Plastic free campus 4. Solar panels for alternate energy source 5. Preservation of plants in Botanical Garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Digitalization of Academic and Administrative Set-upObjective – To be more emphasis on e-governance, our college administration take the initiative to updateand digitalization of all the teaching- learning processes and all the administrative work. Digitalizationfocused on the recent updates of the library database, making digital records of all college curriculums inconcerns of academics and administration activities. To aware and promote the use of Information andCommunication Technology (ICT) among all faculties, non-teaching staffs and students.The Context - The College had been following the age old pattern of working manually in the office. Themanagement and the head of the institution decided to strike back in a powerful manner by introducing thetechnological world to the academics and administration. The college has a network of internet servers andensures hole campus Wi-Fi enabled and its access is made free for faculties, staffs and students. The wholeof the administrative branch has been computerized. The whole campus is made under the surveillance ofCCTV cameras. ICT enabled class-rooms are begun established. This apart the library too has beencomputerized.The Practice the Evidence of the Success - The college by computerizing the total accounts hassuccessfully got rid of many hurdles. This has resulted in making the system smooth. By computerizing thesystem, the college has successfully overcome the difficulties to store, find and access the record data.Books in library are now loaded and coded in computers, inreeases the ease of access to students andfaculties. Class rooms become more attractive to students as ICT uses help students to grasp more easilythe subject or matter of concerns. Now, the administrative work has been facilitated to the extent that the Problems Encountered and Resources Required – Not all staffs, particularly older one doesn't know touse computers, they need to trained first. The college requires more infrastructures to protect, keep andmaintain computers in all departments

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://snscollegetekari.org/pages.php?Url=best-practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Technology in education motivates the teachers, enrich learning resources and assist the evaluation of learning goals. Further, digitalized process accelerate service support and campus placement. Technology has the potential to interweave the University's competencies of teaching, evaluation and administration. Ranchi University has a well set digitalized system which comprises of EDPC (Examination Data Processing Cell), Computer Cell, E-Learning and Knowledge Information Centre, digitalized University Headquarter Examination Centre, a Community Radio Station of its own called Radio Khanchi. The entire examination process in the University, right from initial registration of the students to the issue of final degree certificates, is digitalized. The University has digitalized the entire examination system that ensures speed, transparency and confidentiality. Moreover, the entire admission procedure is done on a digitalized platform. The University also has a digitalized and centralized Campus Placement System.

Provide the weblink of the institution

https://snscollegetekari.org/userfiles/institutional-distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been

initiated at the beginning of session 2019-2020 and some equipment have been already purchased. Office automation to ensure an updated data management system in the college. Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details. Information related to financial assistance such as scholarships, fellowships are also planned for digital archiving. Complete digitization of the college library is also planned. Online feedback system is planned to be introduced from the academic session 2019-2020, the results of which will be analyzed by the IQAC. The college also aims to sincerely address the issues highlighted in the feedback reports. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching learning, research, extension related and co-and extracurricular activities. IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects. Increasing the number of environment friendly initiatives by NSS andensuring participation of maximum students in such initiatives. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff.